

Long Distance Detail Usage by Chartfield

1)Main Menu: Account Billing

Account Billing

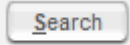
Account Billing

List

Long Distance Detail Usage by Chartfield

5)Key in the Service Number(No spaces, dashes or parentheses)

and click



USAGE CHARGES

Saved Search Clear | Manage |

Billing Date 24-APR-2013 Account Number 00510-62410-191000-10000-510HOLD000_0000-0000000-GLE---- Account Name DWD - Training

Quick Search

Usage Subtype (all) Service Number 2192869385

Subscriber ID First Name Last Name

1 - 15 Display 15 rows per page

Connect Date	Service Number	Units	UOM	Usage Subtype	Usage Detail	Amount Billed
23-MAR-2013 00:00:00	2192869385	0	KB	DATA	to	0.00
25-FEB-2013 11:57:00	2192869385	1:00	min.	CELLULAR	219-286-9385 (Crown Poin IN) to 812-549-7495 (Evansville IN)	0.00
22-MAR-2013 12:08:00	2192869385	17:00	min.	CELLULAR	219-286-9385 (Crown Poin IN) to 812-886-4075 (Vincennes IN)	0.00
22-MAR-2013 12:04:00	2192869385	5:00	min.	CELLULAR	219-286-9385 (Crown Poin IN) to 317-232-4403 (Indianapls IN)	0.00
22-MAR-2013 10:52:00	2192869385	9:00	min.	CELLULAR	219-286-9385 (Crown Poin IN) to 812-886-4075 (Vincennes IN)	0.00
22-MAR-2013 09:52:00	2192869385	1:00	min.	CELLULAR	219-286-9385 (Crown Poin IN) to 317-232-4403 (Indianapls IN)	0.00
22-MAR-2013 09:09:00	2192869385	43:00	min.	CELLULAR	219-286-9385 (Crown Poin IN) to 812-886-4075 (Vincennes IN)	0.00
15-MAR-2013 12:05:00	2192869385	26:00	min.	CELLULAR	219-286-9385 (Crown Poin IN) to 812-549-7495 (Evansville IN)	0.00
14-MAR-2013 11:35:00	2192869385	1:00	min.	CELLULAR	219-286-9385 (Morocco IN) to 812-549-7495 (Evansville IN)	0.00
14-MAR-2013 11:28:00	2192869385	6:00	min.	CELLULAR	219-286-9385 (Morocco IN) to 219-286-9385 (Incoming CL)	0.00
05-MAR-2013 09:53:00	2192869385	3:00	min.	CELLULAR	219-286-9385 (Crown Poin IN) to 812-549-7495 (Evansville IN)	0.00
05-MAR-2013 09:48:00	2192869385	1:00	min.	CELLULAR	219-286-9385 (Crown Poin IN) to 812-549-7495 (Evansville IN)	0.00
05-MAR-2013 08:12:00	2192869385	34:00	min.	CELLULAR	219-286-9385 (Crown Poin IN) to 317-519-0832 (Indianapls IN)	0.00
05-MAR-2013 08:10:00	2192869385	1:00	min.	CELLULAR	219-286-9385 (Crown Poin IN) to 812-340-3072 (Bloomingt IN)	0.00
05-MAR-2013 07:58:00	2192869385	11:00	min.	CELLULAR	219-286-9385 (Crown Poin IN) to 317-232-4403 (Indianapls IN)	0.00

1 - 15

6)Now click Export to

CSV file Icon . Expand the columns and you have the Date/Time, originating and destination Service Number and City/State as well as Qty Minutes and Amount \$ Billed.

Done! Good job.

A	B	C	D	E	F	G	H	I	J	K	L
1	Connect Date	Service Number	Units	UOM	Usage Subtype	Usage Detail	Amount Billed	Location	Subscriber	Subscriber Name	
2	3/23/2013 0:00	2192869385	0	KB	DATA	to	0		8909845	FSSA - HEARINGS & APPEALS	
3	2/25/2013 11:57	2192869385	1:00	min.	CELLULAR	219-286-9385 (Crown Poin IN) to 812-549-7495 (Evansville IN)	0		8909845	FSSA - HEARINGS & APPEALS	
4	3/22/2013 12:08	2192869385	17:00	min.	CELLULAR	219-286-9385 (Crown Poin IN) to 812-886-4075 (Vincennes IN)	0		8909845	FSSA - HEARINGS & APPEALS	
5	3/22/2013 12:04	2192869385	5:00	min.	CELLULAR	219-286-9385 (Crown Poin IN) to 317-232-4403 (Indianapls IN)	0		8909845	FSSA - HEARINGS & APPEALS	
6	3/22/2013 10:52	2192869385	9:00	min.	CELLULAR	219-286-9385 (Crown Poin IN) to 812-886-4075 (Vincennes IN)	0		8909845	FSSA - HEARINGS & APPEALS	
7	3/22/2013 9:52	2192869385	1:00	min.	CELLULAR	219-286-9385 (Crown Poin IN) to 317-232-4403 (Indianapls IN)	0		8909845	FSSA - HEARINGS & APPEALS	
8	3/22/2013 9:09	2192869385	43:00:00	min.	CELLULAR	219-286-9385 (Crown Poin IN) to 812-886-4075 (Vincennes IN)	0		8909845	FSSA - HEARINGS & APPEALS	
9	3/15/2013 12:05	2192869385	26:00:00	min.	CELLULAR	219-286-9385 (Crown Poin IN) to 812-549-7495 (Evansville IN)	0		8909845	FSSA - HEARINGS & APPEALS	
10	3/14/2013 11:35	2192869385	1:00	min.	CELLULAR	219-286-9385 (Morocco IN) to 812-549-7495 (Evansville IN)	0		8909845	FSSA - HEARINGS & APPEALS	
11	3/14/2013 11:28	2192869385	6:00	min.	CELLULAR	219-286-9385 (Morocco IN) to 219-286-9385 (Incoming CL)	0		8909845	FSSA - HEARINGS & APPEALS	
12	3/5/2013 9:53	2192869385	3:00	min.	CELLULAR	219-286-9385 (Crown Poin IN) to 812-549-7495 (Evansville IN)	0		8909845	FSSA - HEARINGS & APPEALS	
13	3/5/2013 9:48	2192869385	1:00	min.	CELLULAR	219-286-9385 (Crown Poin IN) to 812-549-7495 (Evansville IN)	0		8909845	FSSA - HEARINGS & APPEALS	
14	3/5/2013 8:12	2192869385	34:00:00	min.	CELLULAR	219-286-9385 (Crown Poin IN) to 317-519-0832 (Indianapls IN)	0		8909845	FSSA - HEARINGS & APPEALS	
15	3/5/2013 8:10	2192869385	1:00	min.	CELLULAR	219-286-9385 (Crown Poin IN) to 812-340-3072 (Bloomingt IN)	0		8909845	FSSA - HEARINGS & APPEALS	
16	3/5/2013 7:58	2192869385	11:00	min.	CELLULAR	219-286-9385 (Crown Poin IN) to 317-232-4403 (Indianapls IN)	0		8909845	FSSA - HEARINGS & APPEALS	
17	2/26/2013 13:57	2192869385	13:00	min.	CELLULAR	219-286-9385 (Gary IN) to 219-286-5395 (Valparaiso IN)	0		8909845	FSSA - HEARINGS & APPEALS	
18	2/25/2013 11:59	2192869385	31:00:00	min.	CELLULAR	219-286-9385 (Crown Poin IN) to 812-549-7495 (Evansville IN)	0		8909845	FSSA - HEARINGS & APPEALS	
19	3/22/2013 12:30	2192869385	22:00	min.	CELLULAR	219-286-9385 (Crown Poin IN) to 317-234-3905 (Indianapls IN)	0		8909845	FSSA - HEARINGS & APPEALS	
20											
21											
22											